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Guide to submission of Personal Public Service Number (PPSN)/Tax Reference Number (TRN) verification documents for Central Credit Register (CCR)

Under the Credit Reporting Act 2013, lenders are obliged to supply information to the Central Credit Register on credit applications and agreements of €500 or more. To do this we require customers' Personal Public Service Number (PPSN) and/or Individual Tax Reference Number.

PPSN Verification Documents

If a customer resides in the Republic of Ireland they will need to provide one of the following documents:

- Any correspondence from the Department of Social Protection or the Revenue Commissioners addressed to you showing your PPSN (excluding the Public Service Card);
- P21, Tax Assessment or Notice of Tax Credits;
- Receipt of Social Welfare Payment;
- Medical Card / Drug Payment Scheme (DPS) Card; or
- Payslip, EDS/P45

Individual Tax Reference Number Verification Documents

If a customer resides in the Republic of Ireland and doesn't have a PPSN but does have an Individual Tax Reference Number from a different jurisdiction please provide one of the following documents:

- Any correspondence from a government department which shows your Individual Tax Reference Number; or
- Passport confirming your Individual Tax Reference Number

****PLEASE NOTE:** If the customers name differs on their PPSN/TRN verification they will need to provide Marriage/Civil Partnership Certificate, Deed Poll or Decree Absolute and their Birth Certificate in order to proceed with the application.**

All supporting documentation must be certified as original sighted by the Brokers office – branded and signed. ID copies to be copied on separate pages.

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